

Business Name

Address:

Cell:

Email:

Website:

Consignment Agreement*Revised/Revised***Date:** [Insert Date]**Client:**

[Client Name]

[Client Address]

[City, State, ZIP Code]

Cell & Email: [Client Phone Number] [Client Email]

Website: [Client Website]

Director: [Client Director's Name]

Artist: [Artist Name]**Due Date:** [Insert Due Date]**Consignment Dates:** [Start Date] – [End Date]**Artwork Details:**

1. **[Artwork Type/Size]**
Retail Amount: \$[Price]
Quantity: [Number of Pieces]
Total Retail Value: \$[Total Amount]
Signed: “[Signature/Collection Name]”
Print Detail on Consignment List Attached: [Percentage for Client]
2. **[Artwork Type/Size]**
Retail Amount: \$[Price]
Quantity: [Number of Pieces]
Total Retail Value: \$[Total Amount]
Signed: “[Signature/Collection Name]”
Print Detail on Consignment List Attached: [Percentage for Client]
3. **[Artwork Type/Size]**
Retail Amount: \$[Price]
Quantity: [Number of Pieces]
Total Retail Value: \$[Total Amount]
Signed: “[Signature/Collection Name]”
Print Detail on Consignment List Attached: [Percentage for Client]

Business Name

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Retail Subtotal: \$[Subtotal Amount]

Sales Tax: Out of State

TOTAL Retail Value: \$[Total Retail Value]

TERMS:

- **Loan Agreement Dates:** [Start Date] thru [End Date]
- **Payment and Terms:** [Client Percentage]% / Patricia Correia Projects [PCP Percentage]% of retail price.
- Discounts over 10% must be authorized by PCP.
- Payment for sold artwork must be made within 10 days from the sale of the artwork.
- All sales are final.

Shipping Terms:

- [Client Name] pays for professional packing and shipping of artwork from PCP to [Client Name]. Artwork return to PCP on agreed return date.
- Artwork must be professionally packed and insured for no less than wholesale value for shipping. Special orders are subject to additional fees paid by the client.
- Artwork return: [Return Date]. Art loan can be extended with prior approval from PCP.

Client Responsibilities:

- [Client Name] is responsible for the safe keeping and insurance of the artwork for the wholesale value until sold or returned to Patricia Correia Projects.

SIGNATURE / DATE

I agree to the enclosed information on pages 1-[Number of Pages] and understand that all sales are final.

Client Signature: _____

Date: _____

Business Signature: _____

Date: _____